



M3V's Environmental Outsourcing Program

6 Reasons Why Our Customized Process Helps You Achieve Your Goals

Environmental departments at small to mid-sized facilities are under headcount restrictions due to organizational changes, turnover and medical leave. As a result, these environmental personnel can fall behind in completing routine day-to-day tasks, creating an unacceptable compliance risk. If this describes your environmental staffing situation, the experts at M3V can help you!

Environmental departments today are burdened with many day-to-day activities, such as:

- General environmental compliance
- TRI and annual emissions inventories reporting
- Internal environmental audits
- Implementation of compliance tracking systems, as well as
- New Source Review permitting

M3V's Environmental Outsourcing Program is our customized solution to help your environmental staff complete these activities and stay in compliance.

Here are 6 reasons why our Environmental Outsourcing Program helps you achieve your goals:

1. Our program is a cost-effective alternative for small to mid-size facilities.

With our expert services and software customized to your needs, you can avoid the cost and effort associated with recruiting, employment benefits, training and career management typically required for permanent employees.

2. Our customized process allows us to work with existing environmental staff to serve a facility's unique compliance needs.

M3V's qualified and experienced environmental personnel create a customized compliance plan that works with a facility's existing environmental staff. This process is based on our understanding of a facility's unique business and compliance process, the existing staff resources available and the specific federal, state and local environmental regulations that apply to the facility.



3. We can help anyone, anywhere.

We work with your existing environmental staff to provide turn-key environmental compliance services for industrial clients in Indiana, as well as throughout the United States. We can help anyone, anywhere, stay in compliance with all environmental rules and regulations.

In addition, our experts are located in several regional offices, so we can be present on-site for months at a time or on a periodic basis, such as once a week or once a month.

4. Our interactive, online Environmental Management Database is an all-inclusive tool.

Our Environmental Management Database organizes all your information within one user-friendly online database. This software contains all the environmental tasks and documents related to a client's facility activities, including an environmental task planner.

Our online Environmental Management Database:

- Enables high-quality communication between M3V and a client
- Improves environmental task efficiency
- Ensures that the paper work is completed properly, and in a timely fashion
- Guarantees that the ultimate goal of compliance assurance is accomplished

5. Your goals become our goals.

Our M3V expert work hard with our clients to achieve a mutually beneficial, long-term partnership. *You* benefit when you sign onto our Environmental Outsourcing Program, because your environmental goals automatically become M3V's goals.

These are only some of the environmental compliance goals M3V can help you attain with our Environmental Outsourcing Program:

- Eliminate costly training curves
- Attain improved and more efficient environmental compliance

Enhanced public and business-to-business image through M3V's process improvements and ability to integrate environmental issues with business priorities and market drivers.



6. We offer the M3V Environmental Outsourcing Guarantee!

M3V **guarantees** your compliance with both federal and state environmental agencies with jurisdiction over your facility.*

If a facility is found to be out of compliance by the state or the federal agency for items covered under the Environmental Outsourcing Guarantee, M3V will correct the violations and assume responsibility for any assessed fines against your facility.

**M3V is not responsible for compliance on items not listed in the final Environmental Outsourcing agreement, as signed by M3V and the facility, or compliance on items where the facility failed to follow M3V's compliance guidance recommendations. In addition, this guarantee is valid provided the client follows M3V's compliance recommendations.*

M3V's Environmental Outsourcing Program delivers these 6 benefits to our clients by providing an extensive list of services and solutions:

Permitting and compliance needs

- Track applicable regulatory developments
- Obtain requisite environmental permits for existing and new operations
- Prepare and file required environmental reports
- Represent the client during agency inspections and meetings
- Provide monthly waste disposal log compliance status
- Complete quarterly equipment inspections (if applicable) as required by the client's permit.
- Report to the state agency, EPA and LEPC before March 1 of the Hazardous Chemicals (if applicable) stored on site over the threshold quantities, as required by law
- Report to the state agency before July 1 the annual emission statement (if applicable).
- Complete quarterly and annual compliance certification
- Complete timely quarterly compliance ground water monitoring reports.
- Report Hazardous Chemicals used in excess of threshold quantities (Form R Reports)
- Maintain online MSDS, Environmental Task Manager and Chemical Management databases for accurate inventory, task management and reporting.
- Prepare and update Spill Prevention, Control and Countermeasures Plan and inspect the facility as required in the plan



- Prepare and assist with the implementation of Storm Water Pollution Prevention Plans
- Prepare and update Risk Management Plans and Process Safety Management Plans as required by EPA or OSHA regulations.
- Prepare and implement Corrective Action Plans and soil/groundwater remediation programs to address contamination.
- Phase I and II environmental site assessments
- Oversee air, wastewater, soil, solid waste sampling with laboratories
- Complete on-site, online or Webinar training related to various Environmental, Health and Safety issues
- Develop custom, client-based software applications for managing environmental compliance information

One of the most popular services we provide our clients is to conduct **comprehensive environmental audits** to ensure a facility's compliance with applicable federal, state and local environmental laws and regulations permit terms and conditions. The audit covers compliance with environmental laws and regulations implemented under the authority of the Clean Air Act, the Clean Water Act, the Resource Conservation and Recovery Act, the Emergency Planning and Community Right-to Know Act (SARA Title III), the hazardous substance release reporting requirements of the Comprehensive Environmental Response, Compensation, and Liability Act, and the Toxic Substances Control Act.

This work is prepared in accordance with State Audit Privilege Statute, which pertains to Voluntary Environmental Audits. In accordance with this policy, each document prepared during the audit is marked as Environmental Audit Report; Privileged Document.

All information reviewed and collected in regards to this audit is treated as strictly confidential, and, if requested, all field notes and supporting documentation related to the audit can be returned to the client's facility at the conclusion of the audit report. A draft of the final report is presented to the client within two weeks of audit completion.

M3V's Environmental Outsourcing Program is your clear choice to help you save time and money! Reach rapid and cost-effective solutions with a consultant who invests time in understanding your business and has a stable pool of expert resources to meet your environmental outsourcing needs.